

BUDGET WORKSHOP

Mr. Lawrence reported this would be a transition year for three reasons; COVID 19 taxes were down, and the Cares Act funding added to revenue grants, Dispatch services are subcontracted out as of 11-2020 and the Pension changes. Mr. Lawrence reported that property taxes were consistent with 735,000 budgeted for FY22 versus \$724,000 expected in 21-22 and \$724,030 actual for 20-21. Mr. Lawrence reported that Utility revenue fluctuated depending on weather and rates adding that generally the numbers were trending down due to phone taxes. Mr. Lawrence reported that Sales Taxes were made up of 3 times including the county-wide 1% sales tax, the 1/4 % fire sales tax or point of sale and local option use tax which was 25.6% of revenue adding that they were off due to COVID but added that online purchasing was going up from \$7,000 to 8,000 a month. Mr. Lawrence reported there was a transfer of \$320,000 from Prop P and \$235,000 from Pension to LAGERS.

Alderman Roettger arrived at 7:14 pm.

Mr. Lawrence reported that the Regis funds moved out of dispatch to Fire and Police.

Alderwoman Vitale asked about the increase in the fund.

Mr. Lawrence stated that the number represented a partial year to a full year of budgeted funding with the partial at \$53,000 and the full year at \$84,000.

A question was posed regarding the future effect of pool money related to shoppers and COVID.

Mr. DeClue stated that it may take several years to determine the outcome adding that it would be related to a combination of internet sales and brick and mortar sales.

Mr. DeClue stated that the distribution was based on population size adding that if Glendale's population increases following the 2020 Census, the City would receive more pool funds.

Mr. Lawrence reported that the Prop P funds were transferred to the General Fund from the Prop P fund.

Alderman Nauman asked about the Fire Service sales tax or Prop F.

Mr. Lawrence stated that 60% of the sales tax was placed in the General Fund and 40% in the Capital Fund. It was noted that the Fire and Police Pension funding came out of the General Fund dollar per dollar. Mr. Lawrence also advised that the pension legacy was \$19,000 per month with a \$237,000 contribution to LAGERS.

Questions arose about the Court revenue and expenses, specifically about the proportions paid by each Municipality being served. It was noted that the revenue received was used

to pay the court clerk's full time expenses including benefits. Mr. Lawrence stated that court revenue had declined from approximately \$170,000 years ago to \$50,000 at this time adding that Glendale was below the State mandated ticket revenue percentages.

Mr. Lawrence went on to report on the General Fund noting that there would be a surplus of \$144,100 before any salary increases were determined adding that the cost of a 1% salary increase would be \$26,000 and a 2% increase would be \$56,000.

Mr. Lawrence reported that the Sewer Lateral Fund expenses were \$90,000 with revenue collections at \$114,000 and the Trash expenses were \$596,000 with revenue at \$610,000.

Mr. Lawrence reported that the Prop P funds of \$320,000 were transferred to the General Fund, and with the pension tax savings freed up, all funds will go to the General Fund. Mr. Lawrence noted that the Parks and Stormwater tax revenue stood at \$175,000 with \$57,00 going toward the Kirkwood pool expenses and \$130,000 going towards the Capital Improvement Fund.

Mr. Lawrence reported that the debt service expense was at \$527,000 equaling taxes received. Mr. Lawrence noted that the 20 year note for the Fire, Police and Administration buildings began at \$8,000,000, 4 years ago and was now at \$6,000,000. Mr. Lawrence added that it would be advantageous to make advance payments to the Bond Fund if the City were to take in more property tax noting that the accountant was keeping a close eye on the fund.

Mr. Lawrence thanked the Board and asked if there were any questions.

A question was asked about the Sewer Lateral Fund. It was noted that the fund was a State mandated fund paid by all residents adding that additional details would be available from Mr. DeClue.

Mayor Wilcox thanked Mr. Lawrence for his report.

Police Chief Beaton reported that Glendale supported a full-service police department with 12-hour shifts, 11 full time officers along with the future hiring of 2 part-time records clerks following the transfer of Dispatch to Kirkwood. Chief Beaton stated that the retention rate in the police department was good with few open positions available adding that recruiting was difficult. Chief Beaton stated that the City of Glendale police department boasted 178 years of service within the ranks of the police officers which did not count the work done with other agencies. Chief Beaton noted that the department was highly experienced. Chief Beaton reported that 2 officers alone each had 35 years of experience with the City of Glendale.

Chief Beaton reported that the department breakdown included 1 Police Chief, 1 Captain, 3 Sergeants, 6 Patrol officers. Chief Beaton stated that the department had 4 fully marked vehicles each with laptops and fully outfitted along with 3 unmarked vehicles. The department has a speed trailer with the capability of complete analysis. Chief Beaton

stated that the Rejis contract had been funneled through the Dispatch Fund and with the changes in Dispatch, Rejis had shifted to the Police Department of which 60% was Police and 40% was Fire.

Alderwoman Vitale asked if the new hire salary was figured into the budget.

Chief Beaton stated that it was, adding that since 2019-2020, the police department had been down 1 police officer noting that it was necessary to hire an officer. Chief Beaton stated that many good officers had been hired by other agencies.

Chief Beaton stated that the department now had 5,000 sq. ft. from 2,400 sq. ft. before the building update adding that a tour of the facilities would be available at any time.

Alderman Nauman asked about the 'Other Contractual' line item.

Chief Beaton stated that details could be given to Alderman Nauman but noted that the maintenance of radios and other equipment was included, along with the Miken contract. Chief Beaton stated that Captain Catlett was the IT Administrator adding that the computer equipment and software for all departments fell under contractual and noted that some of the budget was directed to Capital Improvements.

Chief Beaton stated that under Capital Improvements the police vehicle schedule was in place with a recent trade-in, the cost of a new vehicle was \$38,000 adding that one vehicle is replaced per year with the need to stay on schedule due to usage. Chief Beaton stated that a few years ago the department held off purchasing for other unexpected needs related to the remodeling of the building such as unexpected termite infestation and damage to the IT department due to water run-off. Chief Beaton stated that the department would be on track within two years adding that 3 vehicles had 100,000 miles and with the trade-in, 2 remain. Chief Beaton reported that line 2- police vests had a 5-year life expectancy adding that the department rotates out every year.

Chief Beaton reported that item 3, IT, was in good shape now with Miken. Line item 4, Rainwater Channel Improvement had to be held off due to earlier budgets adding that with excess water run-off to sewer, water backed up into the IT water closet. The repair was pushed out due to other building expenses listed earlier.

Mr. DeClue noted that the engineering study had been completed in October 2020 and noted that the channel behind the police department was on track to be completed.

Chief Beaton reported that line 5, Tasers, were at the end of their life with an 8-to-10-year usage schedule and were due for replacement. Chief Beaton stated that line 7, Body & Mobile Cameras, the Dash cameras were old but valuable adding that they insured against safety liability and false complaint situations, etc. Chief Beaton stated that the police department are going to utilize body cameras which cover all interactions, face to face adding that it was time to add cameras for protection. Chief Beaton stated that the

department would lease the cameras on an annual basis under a subscription plan which covered service and damage replacement with a 5-year renewability.

Alderman Nauman asked if there was a limit on storage. Chief Beaton stated there was no limit due to the cloud service included adding that the biggest expense was storage. Chief Beaton added that 4 cameras would be leased which would be enough for each shift. Chief Beaton stated that the vehicles were in good shape adding that the department had switched Dodge Durango SUVs with a higher undercarriage, reasonably priced and more space. The all-wheeled drive Dodge Charges had a low undercarriage which caused the department problems.

Chief Beaton thanked the Board for their time. Mayor Wilcox thanked Chief Beaton for his report.

At this time there was a brief discussion regarding the wage study, the 5-step plan and how it would work with the budget. In addition to the wage study, the Cares Act funding, the American Rescue Plan along with Cyber security and ransom attach issues were discussed. Discussions are ongoing along with the consideration to form a committee from the Board, including Alderman Nauman and Alderman Roettger and Mr. DeClue, to discuss matters in more detail before presentation to the full Board.

Mr. Jones reported that as an overview of his Public Works Department, there were 4 full-time employees, 1 Superintendent, 1 Maintenance Mechanic and 2 Maintenance workers. There are 3 seasonal employees hired in the Spring-Summer in a full-time capacity. Duties for the department include street repair, maintenance and managing the resurfacing program, urban forest-TRIM grant program, coordination with utility companies, manage inventory of street signs and pavement, manage the Sewer Lateral Repair program, grounds maintenance throughout the city including City Hall, management of fence and driveway inspections, storm water program, ice and snow removal, fleet maintenance including Police, Admin, and PW equipment, small equipment maintenance, and special event set-ups throughout the year adding that the department wears many hats.

Mr. Jones noted that with the increase in wages for seasonal employees, the open positions filled immediately.

Alderwoman Vitale asked if the truck had been sold that was discussed at an earlier meeting. Mr. Jones stated that the fogger and trailer was sold through gov-deals exceeding the reserve value.

Mr. Jones reported that under Budget expenditure line items noted that under Forestry, an expense for the removal of trees with Oak wilt will be handled by professionals due to the size of the job, the city has a supply of bulk salt due to an earlier order related to problems with the city's supply of calcium chloride which did not activate properly during a February storm. The malfunction created the need for more road salt which

prompted the order of salt from the secondary market of which the city had a contract for use when needed. The unused salt would be available for the next winter season.

Mr. Jones reported that there was a need in the city for a new Christmas tree and due to the cost, longevity, and available space for a real tree, he had been researching the availability and cost of an artificial tree to be placed outside City Hall and to be used as the City Christmas tree for tree lighting ceremonies in advance of Christmas. Mr. Jones reported that he found a 16' artificial tree with LED lights, steel panels and a metal frame, would sit on a concrete pad over the city clock (not touching). Mr. Jones noted that the tree had a 20-year life and a 10-year warranty and added that the tree would be stored in house.

Mr. Jones reported that the 2007 PU Truck had 98,000 miles, on its 2nd transmission, had steering problems and a hole under the front floor mat. Mr. Jones stated that an order has been placed for a replacement truck from the office of procurement. Mr. Jones reported that there had been some tool replacements as well along with the annual curbing replacement and renewal.

Mr. Jones reported that the Tree Resource and Maintenance program was a grant program noting that last year, the city was awarded money to do a new tree inventory along with a health study. Following receipt of the report, the City Forester was able to inspect the trees and recommend what needed to be removed. Mr. Jones stated that bids were requested with the Department of Conservation coming in at \$2,000.00 which saved the city \$10,000.00.

Mr. Jones reported on the sidewalk cost share program for sidewalks located within the city's ROW noting that homeowners were responsible for maintaining the sidewalks.

Mr. Jones reported that the city dump truck would be 17-18 years old in 2024, in need of a second transmission, rusty due to salt application, and no longer in production.

Alderman Lane asked if the truck could last. Mr. Jones stated it would be repaired to last. Mr. Jones noted that 1 ½ ton truck was in worse shape and needed replacement sooner.

Mr. Jones reported that the STP, the joint effort with Kirkwood to repair E. Essex from N. Sappington Rd. to Dickson, was expecting an engineering proposal later this week from Lochmueller Group adding that the project included the addition of sidewalks, crosswalks, and street repair for Glendale. Mr. Jones stated that Lochmueller Group was asked to bid a similar project on E. Essex, east of N. Sappington Rd. but it was determined that the project would be too costly. Mr. Jones stated that he would work towards reclassifying the project as an STP to be eligible for Federal Funding and possibly apply with East West Gateway in the fall.

Mr. Jones reported that an application was made with East-west Gateway to update Sappington Rd. from Manchester Rd. to Lockwood Ave. and expect to hear about grant

approval later this year. The work will include the replacement and updates of crosswalks and street.

Mr. Jones reported that there was a need to replace City tents adding that black tents with the Glendale city logo will be ordered and will look very professional.

Mr. Jones reported that the department was working on a small project on Southarm to relieve winter ice packed areas to include paving and inlet repair. Mr. Jones noted that with sump pumps running there was a need for stormwater detention systems to intercept water through popups and flowage to grass so there is less trouble on streets.

Mr. Jones reported that MSD has set aside \$66,000 per year for Glendale from taxes which could be used to develop a master plan to identify drainage problems in the city adding that with a plan and cost sharing, Glendale could create a schedule to make repairs with larger items fully managed by MSD. Mr. Jones noted that the funding source was good adding that over a 3.5-year period, projects could be paid in full from the MSD tax reimbursement.

Alderman Nauman asked if this would be handled in house. Mr. Jones stated that Lochmueller Group had many experts in their organization adding that they have many specialized engineers and noted that they had project planning in place for a year out. Mr. Jones noted that Lochmueller group made assessments and recommendations with cost estimates for the study adding Glendale lacks storm sewers which are in great need partly due to the hidden springs found throughout the city.

Mr. Jones thanked the Board for their time. Mayor Wilcox thanked Mr. Jones for his report.

Fire Chief Silvernail addressed the Board noting that the fire department had been evolving since 1926, adding the EMS in 1976 and paramedics in 2006. Chief Silvernail stated that all new hires currently are paramedics and considered an all-hazard department and sharing time throughout the county. Chief Silvernail stated that the 3 crews made up of 4 people in each, worked 7 days a week, 24 hours a day in 48-hour shifts. Each crew had 1 captain, 1 lieutenant, and 2 firefighters adding that there were 2 paramedics in every shift. The department's service included advanced life support with a fire truck that went on all calls with the ambulance available for transport. Chief Silvernail stated that this type of service gave patient care, hazmat, and speed rescue. It was noted that the department also had a Rescue engine reserve and an SUV command unit. Chief Silvernail reported that the department was a union shop with 11 of the 12 employees' members of IAFF 2665. Captain Kauffeld is the shop steward.

Chief Silvernail stated that the department did not just react proactively but carried out continuous training also noting that within the department, Firefighter Schilling was an asset in the budget process and Firefighter Kozlowski was an asset as the medical officer overseeing training, office work and informational transition to the Chief.

Chief Silvernail reported that the moisture mitigation plan included laminate or floating tile to replace the existing carpet tiles following floor sealing which would be like the bay flooring. Chief Silvernail reported that turn-out gear per person cost was \$5,000.00 noting that \$50,000.00 was budgeted for 2023 as a large-scale deposit on full replacement of gear. Chief Silvernail reported that radios would be replaced noting that the warranty would be running out, would be in compliance with the ECC Commission adding that there might be a cost share in the future and hoped that 50% of the \$80,000.00. Chief Silvernail noted that the air compressor/fill unit station equipment would be replaced in 2024 noting that it was 18 years old. Chief Silvernail also noted that the Rapid Response vehicle would be replaced in 2023 and on an annual basis, parts of the hose will be replaced.

Chief Silvernail thanked the Board for their time. Mayor Wilcox thanked Chief Silvernail for his report.

Mr. DeClue reported that an RFP went out requesting bids for the redesign of the website adding that only one bid was received. Mr. DeClue stated that the process will be put on hold at this time.

Mr. DeClue reported that the administrative department was lean with 2 part-time employees, and three full-time employees including the Court Clerk who had a separate roll with the courts. Mr. DeClue noted that the office assistant, Britny Lacy would be leaving at the end of the month adding that a replacement would be found as soon as possible.

REPORTS

Ben DeClue

None

Joanne Carr

None

Alderman Roettger

None

Alderwoman Vitale

Alderwoman Vitale thanked the department heads for attending the meeting, giving their reports, educating the Board and especially for their service.

Alderwoman Lane

Alderwoman Lane thanked the Police Department for the signage on Brownell near a resident's home. Alderwoman Lane anticipated that the work on Brownell would not be finished at the end of May as originally reported adding that the new contractor has been inefficient in completing the project.

Mr. Jones stated that the contractor is new to the program and was trying to work out the kinks. Mr. Jones noted that the contractor doing the work on E. Essex handles all aspects of the project which is not the case with the Brownell contractor who subs the work out to many subcontractors creating timing issues adding that the work is slow and not well designed.

Alderman Lane stated that the neighbors had been wonderful and asked to be apprised about the completion date.

Mr. DeClue noted that updates are listed in the CA report.

Alderman Capshaw Cushing

Alderman Cushing stated that she was happy to be a part of the Board, thanked the department heads for their great reports and added that much was learned from their reporting and the hard copy given to the Board members.

Alderman Nauman

Alderman Nauman reported that Alderwoman Vitale, Mr. DeClue, Glendale Chrysler, and Alderman Nauman was trying to meet with the Brookside residents adding that they will keep trying and would keep the Board update.

Alderman Fanning

Alderman Fanning reported that he was pleased to be a part of the Board of Aldermen and thanked the department heads for their reports. Alderman Fanning commended Mr. Jones for the quality of the streets in Glendale.

Jim Hetlage

None

Mayor Wilcox

Mayor Wilcox recommended that the Board members review the website bios and make any necessary changes and asked Alderman Fanning to forward a picture and bio to the administrative staff if it had not already been done.

Mayor Wilcox reminded the Board about the upcoming dinner scheduled for Thursday, May 27th and to RSVP by Friday, May 21.

EXECUTIVE SESSION

Alderman Lane moved to adjourn to Executive Session. Alderman Roettger seconded the motion. There being no further questions or discussion, Mayor Wilcox called for a vote:

Ayes: Alderman Roettger, Alderman Nauman, Alderwoman Vitale
Alderwoman Lane, Alderman Fanning, Alderwoman Capshaw Cushing

Nays: None

Not Present:

ADJOURNMENT

Alderman Roettger moved to adjourn the meeting, seconded by Alderman Nauman. The motion was unanimously approved.

These minutes are approved as submitted this 7th day of June 2021.

Joanne Carr
Deputy City Clerk